



AGENDA:

1. Introduction to BMP for Bids + Q&A
2. Introduction to BMP/CMP for FWC Contracts + Q&A
3. In What Ways Could These Platforms Support Your Day-to-Day Tasks While Boosting Efficiency and Collaboration at Work?"
4. Unlocking the Benefits: What Makes These Platforms Worth Using

What is BMP for Bids?

What is BMP: a centralized digital platform to manage all EOIs and Proposals we apply for, along with key partner information and related documents.

How will it work?

- Coordinators will add each new **EOI/Open Tender** to the platform, including basic information such as Budget/ Country / Sector / Deadline / Partners / Responsible Person
- Once added, the tender's **status** can be updated (e.g., *in preparation, awarded, shortlisted, cancelled* etc..).

For EOIs:

- When the status is changed to shortlisted, the system will automatically create a new case in the Proposals section.
- In this new case, additional details can be added, such as: new deadlines; O&M drafter; Recruiter responsible
- This process ensures:
 - ✚ A clear workflow separating EOIs from Proposals.
 - ✚ Full traceability of the bid's history from EOI to Proposal.

Partners info: Centralized database of partners with up-to-date contact details.

Key Features useful for us:

- **Automated dashboards to visualize performance and progress on:**
 - How many EOIs we submit.
 - How many EOIs become shortlisted.
 - How many shortlisted proposals are submitted.
 - How many proposals are awarded (both open tenders and EOIs).

The Open tender is fully functional, while some functions for the EOI/ Proposal sections are still under development. Once they are finalized a User Manual will be prepared and shared.

If you would like to know more about it, please contact Nataly at nat@ntu.eu





What is BMP for Framework Contracts?

Business Management Platform - a centralized digital platform to manage all Framework Contracts and Framework Requests we submit, along with key partner information and related documents.

How does it work?

- Accessible platform for storing, tracking, and managing FWC proposals, requests and Partner details.
- Clear workflows: it allows us to see at one glance all the requests submitted under awarded FWCs, the status of each request, identifying the responsible colleague/s in the organization
- Automated dashboards and reporting features to visualize performance and progress.

Key Features useful for us:

- Maintain a full history of each opportunity on one platform.
- When registering a request, information is automatically sent to partners → process is streamlined and steps reduced
- **Automated dashboards** and reporting features to visualize performance and progress on: **Number** of FWC Requests submitted in each lot; Number of FWC Requests awarded/ not awarded in each lot; Number of FWC Requests cancelled in each lot
- **Partners' info:** Centralized database of partners with up-to-date contact details.
- Be able to know **the responsible person:** now we will be able to see on the platform the person/s responsible

What is the CMP for Framework Contracts?

The Consortium Management Platform is meant to manage and support the evaluation of expertise within the consortium as well as to offer an all-in-one solution for the evaluation of CVs from NTU side.

- FWC Coordinators, assistants, recruiters and partners have access to **all the relevant information in one place:**
 - Deadlines
 - Responsible colleagues
 - Tender documentation
 - Expertise and evaluation grid
- Track the status of the request (open, under evaluation, evaluated)
- Process the request, add expertise and evaluation grid
- Conduct CVs evaluation
- Automated email notifications are sent for key milestones, with reminders delivered 24 hours before each deadline.

Kindly note that the CMP is ready to be used. A User Manual is available for more details and information on how to use the platforms.



If you would like to know more about it, please contact Anna at ar@ntu.eu