

<b>Project title:</b>	Business Advocacy Fund – BAF, Phase III (BAF III) Kenya 2016 – 2020
<b>Position:</b>	BMO Capacity Building Officer
<b>Location:</b>	Kenya
<b>Eligible nationalities:</b>	All nationalities
<b>Start of project:</b>	July 2016
<b>Assignment duration:</b>	Phase I – 27 months / Phase II – 16.5 months
<b>Deadline:</b>	10/04/2016
<b>Objective of the project:</b>	BAF III includes an explicit focus on improving the policy and regulatory framework for a green economy. BAF III will directly address the objective of the thematic programme, expand the media support and add a fifth component on knowledge management.
<b>Qualifications required:</b>	<p><b><u>Qualifications and skills:</u></b></p> <ul style="list-style-type: none"> <li>• Must have a minimum experience of 5 years of BMO provision and or management of BMO providers to SMEs and Business Associations at a senior level on a donor funded project;</li> <li>• Must have a minimum of a post graduate degree in business management, economics or a related discipline;</li> </ul> <p><b><u>General professional experience :</u></b></p> <ul style="list-style-type: none"> <li>• Proven track record in the main responsibilities of the CB Officer including</li> <li>• Designing of tools and processes for the selection of BMOs to participate in the capacity building programme;</li> <li>• Designing of training courses and mentor support services to selected BMOs;</li> <li>• Field supervision of consultants, mentors, trainers and other capacity building activities;</li> <li>• Organise review meetings and business processes;</li> <li>• Implementation of internal and external milestones and monitoring and evaluation procedures, and</li> <li>• Documentation of lessons learnt.</li> </ul> <p><b><u>Specific professional experience :</u></b></p> <ul style="list-style-type: none"> <li>• Experience from working in East Africa or Kenya within a Fund Management setup providing BMO services is a significant advantage;</li> <li>• Fluency in English.</li> </ul>
<b>Other information:</b>	<p><i>If you are interested in this position please send your CV under the heading “BMO Capacity Building Officer - Kenya”.</i></p> <p><i>When sending your application please include an indication of your desired remuneration (month-rate). Please also make sure that you include one or more telephone numbers.</i></p> <p><i>Only selected candidates will be contacted.</i></p>
<b>Contact:</b>	<a href="mailto:lot2@ntu.eu">lot2@ntu.eu</a>